

## South Kesteven Stock Option Appraisal Commission Work Programme

## Appendix A

Task No.	Task Name	Details	Date of Meeting
1	<b>Terms of Reference</b>	<ul style="list-style-type: none"> <li>Agree Terms of Reference and Rules of Engagement of the Stock Option Appraisal Commission</li> </ul>	16 <sup>th</sup> Sept 2004
2	<b>Scene Setting</b> <i>(fact-finding &amp; decision making)</i>	<ul style="list-style-type: none"> <li>Understand background to Stock Option Appraisal Process and reason for undertaking the process, together with understanding a basic knowledge of the potential options</li> <li>Consider and agree the criteria for undertaking the SOA</li> </ul>	1 <sup>st</sup> Oct 2004
3	<b>Consultation</b> <i>(decision making)</i>	<ul style="list-style-type: none"> <li>Consider and agree consultation arrangements and approve draft Tenant Empowerment Strategy and Communications and Consultation Strategy</li> </ul>	1 <sup>st</sup> Oct 2004
4	<b>Stock Condition Survey Data 1</b> <i>(Fact-finding)</i>	<ul style="list-style-type: none"> <li>Understanding the costs of achieving decency standards and works beyond decency that might be residents' priorities or required for other reasons</li> </ul>	15 <sup>th</sup> Oct 2004
5	<b>Stock Condition Survey Data 2</b> <i>(Fact-finding)</i>	<ul style="list-style-type: none"> <li>Understanding the relationship between basic investment needs and likely available resources at 'base case'</li> </ul>	29 <sup>th</sup> Oct 2004
6	<b>Housing Needs Survey</b> <i>(Fact-finding)</i>	<ul style="list-style-type: none"> <li>Consider the Housing Needs Survey and potential implications of the survey</li> </ul>	29 <sup>th</sup> Oct 2004
7	<b>Community Governance</b> <i>(Fact-finding)</i>	<ul style="list-style-type: none"> <li>Consider varying potential for and approaches to resident ownership, control or influence in the management of the housing stock and direction of revenues flowing from the asset base</li> </ul>	12 <sup>th</sup> Nov 2004
8	<b>Results of Consultation</b> <i>(Fact-finding)</i>	<ul style="list-style-type: none"> <li>Consider the results of neighbourhood discussions and stakeholder consultation</li> </ul>	26 <sup>th</sup> Nov 2004
9	<b>Agree Investment Aspirations</b> <i>(Decision making)</i>	<ul style="list-style-type: none"> <li>Consider the impact of aspirations for investment beyond decency standards or for changes in service delivery (once the base case has been established) and factor into financial assessments</li> <li>Provide a clear steer on the assessment of needs following wider consultation, to enable the revision of investment data and revised financial assumptions</li> </ul>	26 <sup>th</sup> Nov 2004

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10	<b>Stock Retention</b> <i>(Fact-finding and decision making)</i>	<ul style="list-style-type: none"> <li>Consider whether Stock Retention or Stock Retention with a Management Contract is capable of delivery levels of investment and other outputs such as <ul style="list-style-type: none"> <li>Community governance</li> <li>Improved management performance arising from the wider consultation and analysis</li> </ul> Assessment made against agree criteria (see task 2 above)</li> <li>Consider the technical appraisal of the base case</li> </ul>	17 <sup>th</sup> Dec 2004
11	<b>ALMO</b> <i>(Fact-finding and decision making)</i>	<ul style="list-style-type: none"> <li>Evaluation of this option on the same basis as the above and taking account of likely ALMO resources</li> </ul>	7 <sup>th</sup> Jan 2005
12	<b>PFI</b> <i>(Fact-finding and decision making)</i>	<ul style="list-style-type: none"> <li>Evaluation of this option on the same basis as the above and taking account of likely PFI resources</li> </ul>	7 <sup>th</sup> Jan 2005
13	<b>LSVT</b> <i>(Fact finding and decision making)</i>	<ul style="list-style-type: none"> <li>Evaluation of this option on the same basis as the above and taking account of the balance between stock valuation, investment resources available and other factors affecting the financial viability of a transfer approach</li> </ul>	21 <sup>st</sup> Jan 2005
14	<b>Mixed models and variations</b> <i>(Fact-finding and decision making)</i>	<ul style="list-style-type: none"> <li>Achieve a clear awareness of the potential for and the costs and benefits of mixed model solutions that would either meet local aspirations for independence or contribute to overall viability</li> </ul>	21 <sup>st</sup> Jan 2005
15	<b>Consider all options</b> <i>(Decision making)</i>	<ul style="list-style-type: none"> <li>Consider options against the SOA criteria (see task 2 above) including full technical analysis</li> </ul>	4 <sup>th</sup> and 18 <sup>th</sup> Feb 2005
16	<b>Select option</b> <i>(Decision making)</i>	<ul style="list-style-type: none"> <li>Select option and make recommendation to cabinet – dates of Council meetings <ul style="list-style-type: none"> <li>Combined meeting of Capacity &amp; Resources and Community DSP – 17<sup>th</sup> Mar 2005 or 24<sup>th</sup> Mar 2005</li> <li>Cabinet briefing – 21<sup>st</sup> Mar or 4<sup>th</sup> Apr 2005 (pm)</li> <li>Cabinet – 9<sup>th</sup> May 2005</li> <li>Council – 26<sup>th</sup> May 2005</li> </ul> </li> </ul>	11 <sup>th</sup> Mar 2005

